

Amber Valley School Sport Partnership CIO

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...PE and School Sport, that's what we do!...



Cheryl Naylor
September 2025

Dear Amber Valley School

Amber Valley School Sport Partnership (AVSSP) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Our Safeguarding and Child Protection Policy which is reviewed by all charity trustees annually refers to keeping Children Safe in Education, along with other recognised guidance for protecting children.

We ensure all suitability checks are carried out prior to employing new staff to our ever growing team, as part of Safer Recruitment.

Prior to appointment we ensure we have received at least two reference checks, ensured references are authentic, sought to identify and justify any gaps in the employment of applicants, checked for suitability to work in the UK, carried out a Disqualification under the children's act check, review previous DBS forms where applicable, ask two safeguarding related questions during interview and ensure that from those interviewing at least one person has gone through safer recruitment training within the last two years and expect to see original qualification certificates from candidates.

Upon appointment we immediately apply for a full enhanced DBS for working with children, and as part of our induction process assign staff to complete safeguarding training and read and sign to part 1 of keeping children safe in education. At this stage we also identify if the employee has worked overseas, if they have, we ensure appropriate checks have been carried out. All suitability checks are kept up to date on our single central record.

As part of our ongoing safeguarding practice we also annually ask staff to complete safeguarding training and a declaration of any criminal convictions under the children's act. Our DBS forms are completed on a cycle of every three years. There is expectation that all staff read our safeguarding policy and the policy of any school they are working in and are aware of the Designated Safeguarding Leads in each school.

All staff participate in formal training in PREVENT, FGM and Mental Health awareness as well as each having an in date First Aid qualification and Epipen training.

We provide schools with DBS information for each individual member of staff they have in school, we also ensure that schools are informed of any information that may be relevant to their employment in school this includes any gaps in employment, if they have worked overseas for a period of time or have any convictions which relate to working with children. On arrival to a school, we expect our staff to bring a hard original copy of the DBS form, certificates of training for the type of work they will be conducting and photographic ID.

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If you have any queries relating to the Safeguarding and Child Protection practice of our organisation, please do not hesitate to contact our Designated Safeguarding Leads (all have completed DSL training) who are myself Cheryl Naylor (01773 417204, 07974304389) Rob Shaw (01773 417204, 07462269766) and Wendy Lynam (Trustee responsible for safeguarding Lead/Headteacher Loscoe Primary School) 01773 713396.

Kind regards

Cheryl and the team at AVSSP

Cheryl Naylor | [Coaching Programme Manager](#)

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